



YOUR SUCCESS IS OUR GOAL

528 East Lorain Street, Oberlin OH 44074 • Phone: (800) 321-3883 • Fax: (800) 344-5059 •
www.nacscorp.com

Establishing An Account With NACSCORP

We are pleased to review your application to receive products and services from NACSCORP. Please complete the attached NACSCORP Credit Application and forward to NACSCORP for consideration to open an account. This document may be faxed for initial review to Sales Dept./ Customer Service at (800) 344-5059. However, **the original copy must be mailed to the address at the top of this page**, ATTN: Sales Dept.

Credit Limit and Terms Offered to New Accounts

- \$1,000 net 30 is granted upon receipt of a complete credit application. An account number will be assigned at this time (generally within 24 hours of receipt).
- New accounts may request an increased credit limit after establishing 3 months of timely payment history with NACSCORP. Inquiries should be directed to our Credit/Collections Department; call (440) 775-7777 x2369 or e-mail rharned@nacscorp.com.

Customer Service/Telesales Contact Information

A member of the Customer Service/Telesales team will contact you after your completed application has been processed to review all policies and procedures regarding ordering, shipping, and returns. We will also discuss additional information that might be needed to complete your account file, and (if you wish) help you establish an online account for accessing the NACSCORP web site.

Here is the contact information to reach our Customer Service/Sales Department:

Phone: (800) 321-3883
Fax: (800) 344-5059
E-mail: custserv@nacscorp.com or sales@nacscorp.com
Internet: www.nacscorp.com

NEW! "Go Paperless" for e-mailed invoices and credit memos.

In 2009, NACSCORP is transitioning all accounts to "Go Paperless" so that you can get your invoices and credit memos e-mailed in a PDF instead of by mail. Receive your documents faster and reduce paperwork! An opt-out is available for those who would still prefer the mail option.

PLEASE SEE PAGE 4 FOR MORE INFORMATION ABOUT "GO PAPERLESS" IN 2009.



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Internal Use Only (NM)	Acct # _____
	Date _____

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Credit Application

Please complete the following Credit Application (this page and following page) and mail to: NACSCORP, 528 East Lorain Street, Oberlin, OH 44074, ATTN: Sales Dept.

Business Structure: Corporation Partnership
FID/Soc. Sec.: # _____ SAN #: _____

Dunn & Bradstreet: # _____

Date Business Established: _____ Type of Business: _____

Company Name: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Shipping Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Facsimile Number: _____

E-mail: _____ Internet: _____

Name of Partners or Officers, if applicable.

Name and Title	Address	City	State	Zip
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Person to contact regarding financial matters:

Name: _____ Title: _____ Phone: _____

Company Name: _____

Person to contact regarding Accounts Payable:

Name: _____ Title: _____

Phone: _____ E-mail: _____

Company Name: _____

Please provide three suppliers currently selling to your business:

1.) Supplier's Name: _____

Merchandise Carried for Resale: _____

Your Account Number: _____ Contact Person: _____

Supplier's Address: _____

Supplier's Phone: _____

2.) Supplier's Name: _____

Merchandise Carried for Resale: _____

Your Account Number: _____ Contact Person: _____

Supplier's Address: _____

Supplier's Phone: _____

3.) Supplier's Name: _____

Merchandise Carried for Resale: _____

Your Account Number: _____ Contact Person: _____

Supplier's Address: _____

Supplier's Phone: _____

BANK REFERENCE: (Business Account)

Name: _____

Address: _____

Telephone: _____

Contact Name: _____

Sales Tax Information: If your business is located in Florida or Ohio, please submit a copy of your Resellers Tax Certificate or Sales Tax Exemption Certificate when you submit your credit application.

The information in this application is for the purpose of obtaining credit and is represented by the applicant to be true and complete. This application authorizes NACSCORP to investigate all credit references and any other matters pertaining to its financial responsibility. If credit is granted, we promise to pay bills rendered as per NACSCORP terms, including any finance charges incurred. In the event payment is not made and our account is referred to a collection agency or attorney, we will pay all fees resulting from such action.

Name:

_____ Printed

_____ Signature

Title: _____

Date: _____

NACSCORP invites you to...*GO PAPERLESS!*

In 2009, NACSCORP is transitioning all of its accounts to a *Go Paperless* system—so you'll get your invoices and credit memos e-mailed in a PDF instead of getting them by mail. You can also choose to still receive by mail, or by mail in addition to e-mail; see below.

- Receive your documents faster
- Reduce paperwork and make your store and campus community greener
- On business days when you have invoices and/or credit memos issued, you will receive PDF(s) for that day containing all your documents (in most cases, invoices are sent within 2 business days of shipment; contact us to find out about exceptions)

The current default status for receiving invoices and credit memos is by mail & e-mail.

Starting Tuesday 3/17/09, the default status for receiving invoices and credit memos will be *Go Paperless*: by “e-mail only.”

To opt out of *Go Paperless* and make your method of receipt “mail only” or “both mail & e-mail”—or to *Go Paperless* right now—please fill out the following:

1) Choose your method of receipt. You may opt out of *Go Paperless*.

- Go Paperless*: E-mail me PDF documentation ONLY starting immediately
- OPT OUT: Send me mailed paper documentation ONLY
- OPT OUT: Please continue to send me BOTH mailed & e-mailed documentation even after the e-mail only transition

2) Enter up to 2 e-mail addresses to receive the PDF documentation, if not opting for mail only.

Monitoring and Maintaining Your Go Paperless Account Through nacscorp.com

Your method of receipt and e-mail addresses can be checked and changed at the NACSCORP web site's *Go Paperless* section:

<http://www.nacscorp.com/GoPaperless/GoPaperless.aspx>